

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3
Port Ludlow Fire & Rescue

Board of Fire Commissioners
SPECIAL MEETING AGENDA
October 27, 2009
10 AM

Call to Order

Chairman Robert Pontius

Flag Salute

Approval of the Agenda

Business before the Board

A. 2010 Budget Workshop

Adjournment

An Executive Session may be called at anytime that the Board of Fire Commissioners deem it appropriate under RCW 42.30.110

JEFFERSON COUNTY FIRE DISTRICT NO. 3

**PORT LUDLOW FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
2010 BUDGET WORKSHOP MINUTES
October 27, 2009**

CALL TO ORDER:

Board Chair Commissioner Robert Pontius called the Budget Workshop of October 27, 2009 Board of Fire Commissioners for Port Ludlow Fire and Rescue, to order at 10:17 a.m. at Station 31 located at 7650 Oak Bay Road, Port Ludlow, Washington.

Commissioners present were Board Chair Robert Pontius, David Wheeler, Gene Carmody, Bill Hansen, and Ron Helmonds. Administrative Staff present were Chief Ed Wilkerson, Assistant Chief Randy Coggan and Administrative Assistant Tanya Cray.

CALL for the FLAG SALUTE:

The Pledge of Allegiance to the Flag of the United States of America was led by Pontius.

CALL for APPROVAL of the AGENDA:

Pontius called for any changes to the agenda. Hansen moved to approve the agenda, Carmody seconded. Motion Carried.

2010 Budget Workshop

Wilkerson presented the estimated revenues and expenditures for the General, EMS, Reserve, and Capital Projects Funds. Wilkerson indicated that the district's financial position is strong and that our carry over into 2010 is more than sufficient. The Board discussed the revenue streams and expenditure line items in the budget and expressed their desire to continue to build an adequate reserve fund. Wilkerson noted that in addition to forecasting the present administrative staff salaries and benefits, he has included an additional \$18,000.00 in the General Fund Budget for a part-time clerical position, should the Board choose to approve hiring one in 2010.

CALL for RECESS

Pontius called for a short recess at 11:52 a.m.

CALL BACK to ORDER

Pontius called the Budget Workshop back to order at 12:10 p.m.

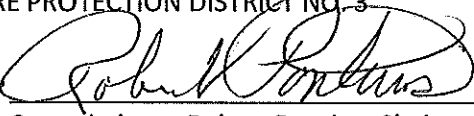
Workshop Continued

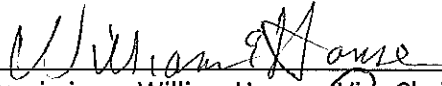
The Board had further discussion, after reviewing and discussing projected 2010 revenues and expenditures, on how much money could be set aside for transfer to reserve in 2010 and directed the Chief to earmark \$250,000 for transfer into the Reserve Fund in 2010 if possible.


Adjournment:

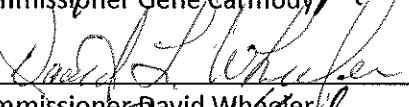
There being no further business, Pontius called for adjournment at 1:20 p.m.

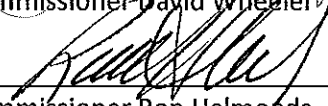
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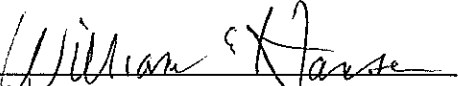
SIGNED: BY: 
Commissioner Robert Pontius, Chairman

BY: 
Commissioner William Hansen, Vice Chairman

BY: 
Commissioner Gene Carmody

BY: 
Commissioner David Wheeler

BY: 
Commissioner Ron Helmonds

ATTEST:
By: 
William Hansen, District Secretary

RECORDING SECRETARY:
By: 
Tanya Cray, Administrative Assistant